#### **Visitors/Volunteers**

For the safety of our students and staff, all people volunteering at school must have a FUSD Volunteer Application Form on file. All volunteers and visitors must report to the office to sign in and get a visitor's pass, which must be worn while on campus. We also invite you to be a part of our Parent Faculty Club (PFC) or School Site Council (SSC).

### Parking/Pick-up

For the safety of our students and staff we ask that you proceed with caution when dropping off or picking up your child to and from school. The staff parking lot will be closed from 8:00-8:40 AM and from 2:00-2:40 PM. If you drop your child off in the front of the school, please have them exit the car on the same side as the school. **Please no waiting/parking in the loading zone.** Please do not block the bus loading zones and emergency vehicles zone. Students are to cross at the corner or in the cross walks – **no jay walking please**.

### **Schedule/Important Dates**

Pre-School (AM)	8:00	AM –	11:00	AM
Pre-School (PM)	11:30	AM –	2:30	РМ
TK/Kindergarten	8:25	АМ –	1:30	РМ
1 <sup>st</sup> – 6 <sup>th</sup> Grade	8:25	AM –	2:30	PM

<b>Conferences/Early Release:</b>	
Oct. 12-16	
June 9	

Holidays/No School: Sept. 7 Nov. 2, 11 & 23-27 Dec. 21 – Jan. 10 & 18 Feb. 1, 8 & 16 Mar. 21 – 28 May 30



**Eaton Elementary** 1451 E. Sierra Ave. Fresno, CA 93710 559.451.4470

# Parent Handbook 2015-2016



## EATON ELEMENTARY

Simply the BEST

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# Services

#### Lunch

Students may eat lunch at school at no charge. Food is not allowed to be taken from the cafeteria without prior approval from the Kitchen Manager. Students are not allowed to share food from their lunches and are required to dispose of any uneaten food and trash before leaving the cafeteria. Students may bring their own lunch to school and may purchase milk for \$0.25.

### **Classroom Parties/Snacks**

Due to the rigors of the instructional standards, parties will occur 3 times per year. Parents wishing to acknowledge their child's birthday are encouraged to donate a book to the library in honor of their child. Any celebrations will be limited to the last 5 minutes of class. Snacks are allowed at school under the following guidelines:

- They must be healthy, ie. fruit, vegies, water, yogurt, etc. <u>No</u> <u>gum, candy, soda or chips</u>
- Containers, wrappers, papers, bottles must be thrown away
- Snacks may only be eaten during morning recess at the green tables (grades 4-6) or under the tree near the play structure (grades 1-3)

### **Extended Day/Greenshack Programs**

**Extended Day Enrichment Program** operates M-F from 7:00 AM to 6:00 PM for a minimal fee, and is filled on a first come first serve basis. More information is available in the office.

<u>Greenshack Program</u> is a no fee after school homework program offered to students in grades 3-6. Admission will be based on teacher referral. Supervisor/Student/Parent Compact must be signed for admission into the program.

# Personal Responsibility

We, at Eaton, believe in personal responsibility. Therefore, at the beginning of each quarter, students will be given five (5) Personal Responsibility (PR) points. If they show personal responsibility, and keep at least one PR point for the nine week period, they will be awarded with a PR activity at the end of the quarter. Loss of 5 points in a quarter, will eliminate them from participation in the activity. The PR program will follow our guidelines for student behavior.

### **Student Behavior**

Student behavior expectations are set to support our mission of student achievement and school safety.

#### **School Rules:**

- Be responsible, on time, and prepared to learn
- Do not physically, or verbally, hurt others
- Be courteous, kind and considerate
- Respect the rights and property of others

#### **Consequences:**

- Warning/Counseling
- Loss of privileges/PR point
- Teacher/Parent communication
- Student referral to office

### Attendance

Daily attendance in imperative to success in school. Late arrivals and early pick-ups detract from the learning experience. Please note that students missing more than 30 minutes at the start, or end, of the day will be considered tardy. Please call our attendance line, **451-4475**, if your child is absent due to illness.

# Our Commitment

#### Vision

Through a collaborative approach, we will support every child, emphasizing the social-emotional and educational success of ALL children. We aspire for every child to *Be Exceptional, Strategic Thinkers!* 

### **Mission**

It is the mission of Fresno Unified School District to prepare College and Career ready graduates. We, at Eaton Elementary, are committed to providing a solid educational foundation for our pre-school through sixth grade students. We are dedicated to upholding high expectations, honoring diversity and building quality character.

### **Guiding Principles**

At Eaton we will strive to provide a ...

- Standards based curriculum that implements researched best practice strategies
- High standards and expectations for all Eaton community members
- Rigorous curriculum implementation
- Respect for all members of the Eaton community
- Culture that promotes fairness, honesty, trust, and a sense of collegiality

# Policies

### **Notification Regarding Expulsion**

The Fresno Unified Board of Education has established policies and standards of behavior which promote learning and protect the safety and well-being of students. When these policies are violated, it may be necessary to suspend or expel a student. The following offenses will warrant a mandatory referral for expulsion:

- Possessing loaded or unloaded firearms
- Brandishing a knife at another person
- Unlawfully selling a controlled substance
- Sexual assault (including attempt) or sexual battery
- Possessing an explosive

For all other violations, the principal shall have the discretion to recommend expulsion of a student. A notification seeking parental understanding of the policy will be sent home the first week of school.

#### **Grades and Homework**

**Pre-School through First Grade** - Students are given progress indicators based on growth in Language Arts, Mathematics, and Social Skills.

**Second through Sixth Grade** – Grades will be determined through a variety of assignments and/or assessments based on grade level materials. **Students who are achieving below grade level will receive a grade not higher than a D**. This means some students will receive D's on their report cards even though they are doing their best. In order to receive an A, B, or C, students must be achieving at, or above, grade level and doing A, B, or C quality work. Students at any level in any academic area can receive a lower grade than their ability level if their assignments are of poor quality or are incomplete.

**Homework** – Homework is an important part of the school day. It is assigned by teachers to provide further practice of the lessons being taught in class. To ensure quality completion of homework:

#### **Teachers will:**

- 1. Assign homework Monday Thursday
- 2. Check homework when it is returned
- 3. Maintain a record of homework returned

#### Students will:

- 1. Bring homework home
- 2. Do the assignments
- 3. Return completed homework assignments when they are due

#### Parents will:

- 1. Provide a quiet place for students to work
- 2. Encourage and assist when possible or necessary
- 3. Review the completed assignments

#### **Possible Consequences:**

- 1. Loss of recess to complete assignments
- 2. Grades affected by missed assignments
- 3. Loss of Personal Responsibility (PR) point
- 4. Parent contact/conference

#### **Promotion/Retention**

Students will be identified at the end of the first quarter if they are "At Risk of Retention". Parents will be informed at the Parent Teacher Conference held in October. At that time you and your child's teacher will discuss and plan interventions that will assist in your child meeting grade level requirements. A final determination whether to promote or retain will be made during the fourth quarter of school. Students who are being considered for retention will have a Student Success Team meeting to determine placement and further intervention strategies.